

## Right to information Act, No. 12 of 2016

### ANNUAL PERFORMANCE REPORT-2020

No	particulars	Number
1	Number of information requests for the year	<b>96</b>
2	Number of requests for which information has been provided fully	<b>44</b>
3	Number of requests for which information has been provided partially	<b>03</b>
4	Number of information requests refused or denied in terms of Section 5 of the act	<b>05</b>
5	Number of information requests denied, other than for reasons contained in Section 5 of the act (e.g. non availability of information)	<b>03</b>
6	What is the average time (number of working days) taken to respond to an information request?	<b>14</b>
7	How many information requests were received by post?	<b>69</b>
8	How many information requests were received by email?	<b>06</b>
9	How many information requests were received by any other means other than by post or e mail?	<b>21</b>
10	Number of information requests forwarded to other department	<b>23</b>
11	Number of information requests withdrawn by applicant	<b>02</b>
12	Number of information requests forwarded to divisional secretariat	<b>16</b>

#### Type of information requests

With regard to what type of information were the highest and second highest number of information requests were received.
<b>Highest –Financial (Budgets &amp; Projects)</b>
<b>2<sup>nd</sup> highest – Establishment matters</b>

#### Information requests were received in respect of the following categories

Subject	No
Procurement related	<b>02</b>
Establishment matters	<b>31</b>
Political victimization	-
Financial (including budgets & projects)	<b>33</b>
Environment	<b>02</b>
Policy	-
Others	<b>28</b>
1. Land related	06
2. Election	05
3. Mediation	04
4. Meeting	04
5. Statistical data	07
6. Withdrawal	02

**Requester profile**

	<b>Number of requests</b>	<b>% of the total</b>
Number of information requests by individual citizens	<b>96</b>	<b>100</b>
Number of information requests by institutions	-	-
Specify the number requests from each of the following provinces		
Central province	-	-
Eastern province	<b>02</b>	<b>2.08</b>
North-central province	-	-
Northern province	<b>90</b>	<b>93.75</b>
North- Western province	-	-
Sabaragamuwa province	-	-
Southern province	-	-
Uva province	-	-
Western province	<b>04</b>	<b>4.17</b>

Sanctions/disciplinary action imposed on any person for refusing to provide information  
(Please provide details)

<b>No</b>
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**Appeals and commissions Directions**

	Number
<b>APPEALS TO THE DESIGNATED OFFICER</b>	
Number of appeals made to the Designated Officer	<b>13</b>
Number of times the information was provided at the direction of the Designated Officer	<b>10</b>
<b>APPEALS TO THE RIGHT TO INFORMATION COMMISSION</b>	
Total number of appeals, of which the public authority has notice of, lodged with the commission against refusal to communicate information	-
Total number of appeals, of which the public authority has notice of, lodged with the commission against the provided information	-
Total number of times the commission ordered/directed that information be provided (No of success appeals in favor of the applicant)	-

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