

My No: JK/PROC/AC/07/01/2020

Procurement Unit,  
District Secretariat,  
Jaffna  
21 .01.2020

Dear Sir/ Madam

### **Supply of Air Conditioner**

The District Secretariat, Jaffna has received funds from relevant Ministry of Sri Lanka and intend to apply part of this fund to enable payments of the contract for which this Invitation for Quotation is issued.

You are invited to submit your most competitive quotation for the supply of Air Conditioner as per the Bidding Document Sent herewith.

Any other clarifications, you can contact:

**Accountant (Procurement),  
Procurement Unit (Room No. 42)  
District Secretariat ,Jaffna.  
T.P. No : 021-221 4633**

District Secretary,  
District Secretariat,  
Jaffna